

# राज्य स्वास्थ्य समिति, बिहार



Pariwar Kalyan Bhawan, Sheikhpura, Patna-14

GOVERNMENT OF BIHAR  
DEPARTMENT OF HEALTH

*e-tender (NIT) Reference No. 12/SHSB/HR/2021-22*

Notice Inviting Tender for Rate Contract to appoint  
Insurance Company for  
**Group Health Insurance Policy**  
of all Contractual Employees and their family under  
National Health Mission in the State of Bihar.

**e-Procurement Mode Only**

<https://www.eproc.bihar.gov.in/BELTRON>

## SECTION- I

### NOTICE INVITING TENDERS

1. The State Health Society, Bihar (SHSB) is implementing the National Health Mission (NHM) to carry out various healths related program(s) and strengthening the health delivery system, in the state of Bihar.
2. The State Health Society, Bihar (SHSB), Patna intends to select an insurance company via e-tendering for **Rate Contract to appoint an Insurance Company for Health insurance of all contractual employees under National Health Mission, Bihar**, as per tender documents. The contract agreement with the successful bidder will be signed with SHSB, and the day to day execution of the contract will be done by Insurance Company, SHSB or its delegated authority to be decided by SHSB at its sole discretion. Approximately, **25000 (Twenty Five Thousand)** contractual employees and their families are planned to be provided with the Health Insurance benefit, in phases, during the tenure of the policy period. Currently data of approximately 13000 employees and their families are provided. The contractual employees are employed in various public health facilities across Bihar to facilitate implementation of the NHM programs.
3. The objective of appointing an Insurance Company is to cover all contractual employees and their families (as defined in this tender) under a Health Insurance Scheme to enable them to meet their health related expenses and reduce their out of pocket expenses.
4. To participate in the e-tendering process, the bidders are required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://www.eproc.bihar.gov.in/> **BELTRON**, may contact the helpdesk at the following address, "e-Procurement HELP DESK, 1<sup>st</sup> Floor, M/22, Bank of India Building, Road No. 25, Shree Krishna Nagar, Patna- 800001, Phone No. 0612 – 2523006, Mob. No 7542028164 (Timings: Every Day from 08:00 AM to 08:00 PM) or may visit the link "Vendor Info" at <https://www.eproc.bihar.gov.in/BELTRON> and also inform this to SHSB.
5. Tenderer may also download the tender documents (a complete set of document is available on website) from e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) and submit its tender by using the downloaded document.

#### 6. Schedule of Events

Sno.	Event Description	Timeline
6.1	Last date & time of downloading the RFP	Till <b>01/12/2021 (Wednesday)</b> up to 05:00 PM , on the e- Procurement Portal ( <a href="https://www.eproc.bihar.gov.in/BELTRON">https://www.eproc.bihar.gov.in/BELTRON</a> ).
6.2	Last date & time for submission (upload) of online bidding document.	Till <b>02/12/2021 (Thursday)</b> till 05:00 PM, on the e-Procurement Portal ( <a href="https://www.eproc.bihar.gov.in/BELTRON">https://www.eproc.bihar.gov.in/BELTRON</a> )
6.3	Last date & time for submission of EMD in Hard (Physical) Copies (Offline Mode)	<b>09/12/2021 (Thursday)</b> by 05:00 PM, to "The Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014"

6.4	Time, Date of opening of Technical Bid	10/12/2021 (Friday) at 11:00 AM on the e-Procurement Portal ( <a href="https://www.eproc.bihar.gov.in/BELTRON">https://www.eproc.bihar.gov.in/BELTRON</a> )
6.5	Time, Date of opening of Financial Bid	To be announced later on the e-Procurement Portal ( <a href="https://www.eproc.bihar.gov.in/BELTRON">https://www.eproc.bihar.gov.in/BELTRON</a> )
6.6	Pre-bid meeting (Date & time)	16/11/2021 (Tuesday) at 11:00 AM
6.7	Pre- bid meeting venue	Conference Hall, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014

Note-i) Interested bidders may obtain further information about this Notice Inviting Tender (NIT) from the office of State Health Society, Bihar.

ii) No tender will be accepted after closing date and time in any circumstances.

7. The tender would be accompanied by Earnest Money Deposit (EMD) in the shape of Demand Draft/ Bank Guarantee from any Schedule commercial Bank in favor of "State Health Society, Bihar" payable at Patna. No bidder is exempted from submission of the EMD as mentioned in the tender document. Tenders without EMD shall be summarily rejected. The EMD may also be submitted by bank transfer as indicated under clause 14 mentioned below.
8. Tender/Bid Processing Fee (TPF) amount for the sum of Rs. 1,180/- (One thousand one hundred and eighty rupees) to be paid through e-Payment mode (i.e. NEFT-RTGS, Internet Banking, Credit / Debit Card) only, to the company empaneled by Government of Bihar for centralized e-Procurement.
9. The technical and financial bids must be submitted / uploaded through e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) before the date and time specified in the NIT. The SHSB does not take any responsibility for the delay/Non Submission of Tender/Non Reconciliation of online Payment caused due to non- availability of Internet Connection, Network Traffic/Holidays or any other reason.
10. The bidders shall submit/upload their eligibility and qualification details, Certificates as mentioned in the tender document, in the online standard formats given in e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) at the respective stage(s) only.
11. The bidders shall upload the readable scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>).
12. The Bidding documents shall be submitted in the mode as mentioned below:

(1) Earnest Money Deposit (EMD)	Physical (Offline Mode) Note: EMD should not have been issued on a date later than the last date for submission of online bidding document i.e., 02/12/2021 (Thursday)
(2) Technical Bid	Online (Cover-Technical Stage)
(3) Financial Bid(s)	Online (Cover-Cost Bid Stage)

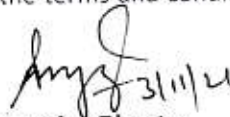
13. All prospective bidders may attend the Pre-bid meeting. The venue, date and time have already been indicated in Schedule of Events as in **Clause 6**.
14. The hard (Physical) copy of the Earnest Money Deposits (EMDs) should be sent to "The Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014" by Registered Post/ Speed Post or by hand. It must reach the above said address on or before the date

& time as indicated in Clause 6, failing which the tenders will be treated as late tender and would be summarily rejected. EMD may also be transferred directly to the bank account of the SHSB, through NEFT/ RTGS/ UPI etc. or through a Bank Guarantee issued in favor of "Executive Director, State Health Society, Bihar, Patna" by a scheduled bank and hard copy of such bank guarantee/ transfer favouring SHSB must be sent to "The Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014" by Registered Post/ Speed Post or by hand. It must reach the above said address on or before the date & time as indicated in Clause 6, failing which the tenders will be treated as late tender and would be summarily rejected. Format of Bank Guarantee is provided as Annexure 7 to the list of Annexures as an addendum. Bank Details for direct transfer of EMD is as under:

S.No	Particular	Details
1	Bank Name	Indian Bank
2	Branch Name	<b>Sheikhpura, Patna</b>
3	Account Name	SHSB-NRHM-B NRHM- Additionalities
4	Account Number	20244387933
5	IFSC Code	IDIB000P615

15. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the State Health Society, Bihar the EMD will be received on the next working day at the scheduled time. SHSB reserves the right to accept or reject any or all bids or change the terms and condition of NIT or cancel the NIT without assigning any reasons at any stage and time.
16. For further enquiry and information, please contact to the following officers during office hours 10:00 AM to 6:00 PM on all working days-
- Shri Rajesh Kumar, Dy. Secretary cum in charge HR, Phone: 9661657312,**  
**Email id: [hrconsultantshsb@gmail.com](mailto:hrconsultantshsb@gmail.com)**
17. All further notifications/Corrigendum/Addendum, if any shall be posted on e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>), and shall be binding on all the bidders.

**Disclaimer:** Please note, in the "Estimated value box" on the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>), "Zero" has been mentioned, by State Health Society, Bihar (SHSB). The actual value of the project depends on the L1 rate decided by this tender and therefore it has been mentioned "Zero". However, the bidders will be required to do financial estimations on their own and quote the bids based on the terms and conditions mentioned in the tender document.

  
 Executive Director  
 State Health Society, Bihar